

# Minutes of... Meeting to Discuss Policy Council

## Details

Date: December 5, 2007

Time: noon

Place: County Government Center, 385 N. Arrowhead Ave., 5<sup>th</sup> Floor Magda Lawson Room, San Bernardino

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## Attendees

- Rick Arden, Juvenile Probation Department
  - DeAnna Avey-Motikeit, Department of Children's Services
  - Amy Cousineau, Children's Network
  - Meaghan Ellis, Public Health
  - Chris Gardner, Juvenile Public Defender
  - Rosa Gomez, Department of Behavioral Health
  - Ron Griffin, Preschool Services Department
  - Linda Haugan, Human Services Administration
  - Sherra Clay, County Superintendent of Schools
  - Faye Eastman, County Superintendent of Schools
  - Mark Holiday, Sheriff's Department
  - Mike Markel, County Counsel
  - Patricia Nickols, Community Action Partnership San Bernardino
  - Allan Rawland, Department of Behavioral Health
  - Karen Scott, First 5 San Bernardino
  - Honorable Marsha Slough, Juvenile Court
  - Lisha Smith, 5<sup>th</sup> District Board of Supervisors
  - Rebecca Stafford, Children's Fund
  - Jim Lindley, Public Health
  - Lory Klopfer, Human Services, Program Development Department
  - Connie Lykke, Human Services, Program Development Department
  - Kelly Cross, Human Services, Legislation and Research
  - Faye Eastman, County Superintendent of Schools
  - Ryan Berryman, Human Services, Legislation and Research
  - Sue Taylor, Children's Network
  - Tammy Williams, Children's Network
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## Meeting purpose

Judge Slough welcomed everyone and self-introductions were made. A motion was made to approve the agenda as submitted. Judge Slough asked were there any comments on the rather lengthy minutes from the last meeting. Suggested corrections are: Page 2, Karen Scott mentioned the \$15,000 was additional funds that got authorized for the fire victims. Page 5, DeAnna Avey-Motikeit asked for clarification – an Interagency Placement Council subcommittee would be formed and chaired by Amy Cousineau. A question was asked would there be a deliverable in ninety days and will it be put back

on the agenda for February '08?

**Topics discussed**

The table below identifies the topics discussed in the meeting and the person who led each discussion.

<b>Topic</b>	<b>Discussion Leader</b>
Welcome and Introductions	Judge Slough
Approval of Agenda	Judge Slough
Approval of October 2007 Minutes	Judge Slough
Children's Fund Report	Rebecca Stafford
Foster Care Summit Update	DeAnna Avey-Motikeit
Children's Network Annual Report	Sue Taylor
Discussion PSSF/CAPIT RFP, Request to move forward in the RFP Process	DeAnna Avey-Motikeit
Other	All
Public Comment	All

**Actions**

<b>Topic</b>	<b>Who is Responsible</b>	<b>Deadline</b>
Rebecca to send the daily referral forms, guidelines and procedures to Tammy Williams to disseminate to all Policy Council members within the week.	Rebecca and Tammy	By December 7, 2007

**Key points:**  
Children's Fund Report

The following highlights were given:

- Rebecca thanked everyone whom attended his or her Holiday Kickoff yesterday, December 5<sup>th</sup> in the Rotunda. The performance was terrific, by the children singing and the drum line. It was incredible to get \$100,000 donation from San Manuel Band of Indians, and First 5 San Bernardino was present to give a donation of \$25,000. Rebecca thanked all those that supported the toy box drive as well.
- Rebecca stated that her staff that participated in the fire relief was very happy to assist in the public effort. She stated that her staff usually does not participate in that type of public work. She was especially thankful for

Amy Cousineau and her staff, as well as Nancy Swanson.

- Children's Fund was able to provide \$43,000 for the fire relief efforts. They served 422 families and 1,063 children that came from fifteen different communities.
- Rebecca stated they also applied and awarded a \$30,000 grant to assist the mountain communities in the fire relief efforts, especially Rebuilding Mountain Hearts and Lives Agency.
- Rebecca stated they have vendors in place they can use for families to get replacement furniture.
- Rebecca mentioned at the FELAC Children's Fund was able to provide Stater Brothers and Target gift cards for families.
- Rebecca stated there have been some staffing changes at Children's Fund, such as Michael Bautista is no longer worker for Children's Fund.
- Rebecca stated the Policy Council members are welcomed to contact her directly if they have some questions or concerns at (909) 387-4351 and/or through e-mail: [rstafford@hss.sbcounty.gov](mailto:rstafford@hss.sbcounty.gov).
- Linda Haugan asked is there a flyer or are there interdepartmental liaisons taking care of toy boxes? Response: Rebecca stated that a payroll staffer has gone out with opportunities offered.
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**Key points:  
Foster Care  
Summit Update**

The following highlights were given:

- DeAnna stated the Foster Care Summit convened about thirteen months ago.
- There has been a monthly workgroup meeting to identify problems and objectives. Another group will be organizing the day's events.
- DeAnna mentioned there would be another Foster Care Summit Task Force meeting on Monday, December 14<sup>th</sup>. The focus will be changed to prioritize the deliverables.
- The next Foster Care Summit will be on March 15<sup>th</sup> from 9 a.m. to 3 p.m. It was moved to a Saturday, so that more foster parents and foster youth could attend. There will be more details provided at the January Policy Council Meeting.
- Allan Rawland stated DeAnna got the task of moving the group forward as he and Kent Paxton dissented the group. The group has had lots of changes in the past thirteen months.
- Allan stated that the Blue Ribbon report from the Supreme Court impacts foster care in policy development.

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**Key points:  
Children's  
Network  
Annual Report**

The following highlights were given:

- Sue Taylor presented a rough draft of the Children's Network Annual Report.
- **Corrections are due to Sue by the first week of January.**

- She said that the stats. From Public Health and Probation will be late.
- It was asked if the Public Defender could write something and add it?  
Response: Yes.
- Sue said a big thank you to Department of Children's Services, (DCS); as they were very generous with pictures they had of children.
- *Sue stated for DBH she forgot to bring the first couple of pages for Rosa to review.*
- Sue mentioned Denise McKinney of our office has been very helpful with the design of the annual report, so a big thank you needs to go with her as well.

**Key points:  
PSSF/CAPIT  
RFP, Request  
to move  
forward in the  
RFP Process**

The following highlights were given:

- DeAnna mentioned that the focus of the PSSF (Preservation Safe Stable Families) and CAPIT (Child Abuse Prevention Intervention Treatment) Contracts will have the focus of: at risk-children, non-offending parents, basic parenting skills, case management skills, Resource and Referral, crisis intervention, in-home therapy, substance abuse counseling, outcome database, and vendors enter services.
- Kelly Cross works with the contractors and has to remind them to use the database so outcome measures can be recorded.
- DeAnna gave the following timelines:
 

December 18 <sup>th</sup>	RFP (Request for Proposal)
January 23 <sup>rd</sup>	Bidders Conference
March 17 <sup>th</sup>	Proposals due
April 23 <sup>rd</sup>	Announce who will be awarded
May 20 <sup>th</sup>	Letter to go out
July 1 <sup>st</sup>	Contracts will be in place and services provided
- There will be 1.3 million dollars for CAPIT and 1.4 million dollars for PSSF for a total of 2.7 million dollars.
- There will be \$500,000 kept back for adoptions recruitment training for PAS (Post Adoption Services) allocation plan.
- Judge Slough asked will there be any money set aside for tutoring?  
Response: No, birth certificates will be used for that. DeAnna said there would be Education Liaisons working with schools to help with that area.
- Judge Slough mentioned she worked at the Independent City and was surprised at how many youth could not read.
- Judge Slough stated education should be a priority for children as the parent's responsibility.
- **Motion was made to move forward with the recommendations for the CAPIT and PSSF.**

**Key points:  
Other**

The following highlights were given:

- Allan Rawland stated there was a Homeless Summit on November 26<sup>th</sup>.

There has been a city/county partnership for the past ten years. San Bernardino County now has a Homeless Coordinator under Linda Haugan's supervision.

- Allan stated the PEI (Prevention Early Intervention) – MHSA (Mental Health Services Act) have had stakeholder meetings and sixty focus groups. There will be five major areas of focus; at-risk families, disparities, services, ethnics, etc.
- Timeline is to have first draft to the State February 1<sup>st</sup>. There will be fifteen million dollars available if the state awards it. The RFP will come out in the spring. There will be 51% of the MHSA funds will go to children.
- Allan stated Amy, Ron Griffin, Chris Gardner, and some of DeAnna's DCS staff has been very involved in the planning process.
- Allan state the MHSA money comes from the state millionaires, and that our county should be getting 100 million dollars out of the 27 billion the state has allocated.
- Allan stated the DBH – TAY (Department of Behavioral Health – Transitional Aged Youth) will be having an Open House tomorrow, December 6<sup>th</sup>. Allan mentioned they would be hiring some Peer Advocates. The Crisis team has been reducing hospitalizations and doing great work.
- Rosa mentioned they are working on different services/plans for the next two years. She stated the Crisis Response Team has had lots of successes, so they are thinking about initiating the same for adults. Another program that has been very successful is the Early Wrap program.
- Rosa welcomed everyone to attend the DBH-TAY Open House tomorrow between 2 and 4 p.m., Supervisor Gonzales, Mayor Morris, and San Bernardino City Council will be attending.
- Judge Slough spoke about a young woman who went to the DBH-TAY Center for help getting her high school diploma or GED. With their help at the DBH-TAY Center she was able to get it.
- Allan stated that they have been working with lots of young mothers and fathers, so they are partnering with First 5 San Bernardino to fill some needs.
- Chris Gardner spoke about the SB 163 that is specific funds to be used for the Success First program. They are working on requirements, criteria, and the referral process.
- Allan stated through the MHSA they have been working with the Sheriff's Departments to assist them with crisis and sensitivity training. It has helped in de-escalating problems.
- Rosa spoke about the Mental Health Offender crime reduction grant. She said it is a Federal grant that is based on evidence-based practices. There will be problems with the funding.
- Karen Scott mentioned that this week and last week there is a bill SB 236 sponsored by Assemblyman Emmerson that you might want to submit a letter about.
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- Karen mentioned that First 5 is holding a meeting today to identify through E-Civis how to find funding for sustainability and capacity building. She also mentioned that the first quarter reports and evaluations are due from their contractors on the Persimini System. They are also working on the four-year School Readiness plan.
  - Amy asked the group if they would mind moving the next meeting from January 23<sup>rd</sup> to January 30<sup>th</sup> as she plans to go to San Francisco for a meeting.
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**Key points:  
Public  
Comments**

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- No comment.
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**Next Meeting**

The next meeting will be January 30, 2008, at noon, Magda Lawson Room, 5<sup>th</sup> Floor, County Government Center, 385 N. Arrowhead Ave., San Bernardino.

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